



Copenhagen, Denmark

Euroanaesthesia 2018

The European Anaesthesiology Congress

2-4 June 2018

Forwarding

Kristal Logistics is the official preferred freight forwarder: geert.frere@kristal-logistics.com.

- Kristal Logistics will send all registered exhibitors the Freight Forwarding Manual which will include detailed delivery instructions. To facilitate the handling please return the Freight Forwarder Stand Contractor Form to Kristal Logistics.
- To order freight forwarding please use the Material Handling and Freight Information Form.
- To avoid traffic congestion and to allow fast and smooth move-in, an unloading slot will be required for all vehicles larger than a saloon car. Please book your slot by returning the Freight Forwarder Unloading – Reloading Schedule.

Delivery of Bag inserts and Table Displays

- All material to be included in delegate bags must be approved by ESA (deadline: 02 May 2018) before delivery to Kristal Logistics. Delivery to Kristal Logistics by 17 May 2018. All boxes must be labelled with Label for Bag Inserts.
- All material for Table Display must be approved by ESA (deadline: 02 May 2018) before delivery to Kristal Logistics. Delivery to Kristal Logistics by 17 May 2018. All boxes should be labelled with Label for Table displays.

Bag Inserts

Bag inserts are placed in the congress bag which is distributed to all delegates and exhibitors. All artwork must be approved by ESA. Please send your artwork to susan.debievre@esahq.org before 30 April 2018. Printed inserts are to be sent to Kristal Logistics before 17 May 2018. Please use the dedicated label. Inserts which have not been approved by ESA will not be included in the congress bag. No reimbursement will be made.